

Bury Village Neighbourhood Plan Forum

Minutes

Date and Time:	27 April 2016 7.30pm	
Venue	Bury Village Hall, Committee Room	
Attendees	Jeremy Mumford - Chair	(JM)
	John Arkle	(JA)
	Peter Hazell	(PH)
	John Prestage	(JP)
	Lisa Schiavo	(LS)
	Rachel White	(RW)

1. Apologies
Apologies were received from Fiona Cameron (FC), David Bufton (DB) and Peter Brindley (PB)
2. Actions from previous meeting
Ideas Form Collection Sites, JM has spoken to Ramsey Indoor Market, Bury Cakes and Bury Stores all are happy to help, the remainder will be seen asap.
Ideas Form, JM has designed an circulated the form for comment
Venues for meeting people, FC have has produced a list of village hall groups, we need a final list by the next meeting
Local Newspapers, JM and LS have spoken to the Informer, Reporter who are happy to print the reports, and Hunts Post who will advise.
Available email addresses, PB No action
Website, PB has produced the site and added all the documents we have to date. This will need updating regularly
Contact Information, PH has produced local council contacts and statutory bodies, JA has produced local businesses
3. Start the engagement process **Responsible DB/FC/RW/All**
It was agreed we should look at walking with and having a stall at the Ramsey Carnival as a part of the engagement process **Action LS**
Issues arising are:
Look at Public Liability Insurance for things such as the carnival, **Action LS**

Look at the Parish Councils insurance policy to cover our involvement in events and meetings etc. **Action JP**

We will ask the school if the children can draw what they feel about the village and use the pictures on the website and also at meetings, newspapers, events and stalls. **Action LS**

The idea of having photo's showing views of Bury in the past and now was agreed as useful for all events and presentations. Jim Aston was suggested as a good source. **Action JM**

The Ideas Form was agreed and needs to be printed, costings are required **Action JM**

4. Lists of local bodies, clubs, services we should be addressing **Responsible All**

We have a list of Village Hall Clubs and need to finalise the list at the next meeting. All to bring ideas. **Action ALL**

5. Website **Responsible PB**

All updates received have been uploaded and are easily found in the front page. All links supplied have been verified as working. The forum is working and each post requires moderation before it is viewable by the public. The website admin has the rights to moderate. The forum can be searched by the Archive dropdown by each month.

It was agreed that personal addresses, phone numbers and email addresses would be removed **Action JM/PB**

Number of email address needs to be confirmed so we can look at role based emails **Action PB**

6. Newspapers **Responsible JM/LS**

JM,LS have produced a report which will be in this month's Informer and Reporter. We await a response from the Hunts Post.

The Informer has offered us a monthly column of about 200 to 300 words each month including pictures, when writing the column include at the top or bottom who wrote it (don't mind if there are different people write for the column each month) their relation to the Forum, e.g. Chair, volunteer, vice chair etc. They are happy for the "Form to Give Your Views" to be included in the paper as an addition to the monthly wording. *The next deadline is 16 May 2016*

7. Local councils and HDC **Responsible JM**

PH has provided contact details

All will be talked to and advised of our progress and asked for thoughts that might be useful.

8. Project Plan, Budget and Funding Responsible DB/RW
Nothing to report
JM will provide an initial list
9. Database for local businesses Responsible JA
JA's initial list will be updated and we should all keep this in mind and add to it as we progress
10. Database for Statutory Bodies Responsible PH
PH has updated the HDC list.
11. AOB
A comment posted on the website forum asked about Village Hall internet access. LS will mention this at the forthcoming Village Hall Meeting.
It was suggested we could have a catchphrase which could be used as a tag line on any printed material, the website, Facebook, and maybe as the generic email address. **Action ALL**
12. The next meeting will be on the 11th May 2016 at 7.30pm in the Committee Room of the Village Hall.
13. There being no more business the meeting was closed