



## Bury Village Neighbourhood Plan Forum

### Minutes of the Meeting

Date and Time: Wednesday 13 July 2016, 7.30pm

Venue: Bury Village Hall

Attendees: Jeremy Mumford – Chair (JM)  
 Lisa Schiavo (LS)  
 David Bufton (DB)  
 Rachel White (RW)  
 Jo McGlashan (JMc)

<b>1.0</b>	<b>Apologies</b>	
1.1	Apologies were received from Fiona Campbell (FC), John Prestige (JP), Peter Hazell (PH) and Peter Brindley (PB).	
<b>2.0</b>	<b>Welcome New Member – Jo McGlashan (JMc)</b>	
2.1	JM introduced JMc and proposed JMc to assume the role of secretary for the Forum. LS seconded the proposal and JMc accepted.	
<b>3.0</b>	<b>Actions From Previous Meeting</b>	
3.1	All actions are discussed with the appropriate agenda item.	
<b>4.0</b>	<b>Engagement Process</b>	
4.1	<b>Ramsey Carnival</b> – the carnival had gone very well, a great deal of interest was shown from the crowd. Suggestions made included zebra crossings, horse riding, restaurant, milkshake junction, Pizza pallor, McDonalds. JM advised that he thought a slip needed to be sent to every house hold before we start asking for questionnaires to be completed by residents. These could be distributed by the free local newspapers. A prize drawer of the completed questionnaires could encourage more to complete.	
4.2	JM to contact local newspapers for quote of advertising and distribution.	<b>JM</b>

4.3	JM/LS to write questions for survey.	JM/LS
4.4	JM to research cost of reply paid envelopes to be used to return completed surveys.	JM
4.5	<b>Ideas Box</b> – JM has checked a boxes and will continue do so.	
4.6	<b>Upcoming events</b> – Bury Garden Show, 12 September, banner and stall need to be present with information slips and public Forum needs to be scheduled for soon after this event. (was an action given here for someone to look into booking a place at the show)	
4.7	We need to try and engage with business' in Bury where the proprietors are not necessarily resident.	
4.8	DB to think about possible questions for a flyer to go to Business in Bury	DB
4.9	It was also felt that Bury residents need to be made aware of the development that is currently and what could potentially happen in Upwood.	
<b>5.0</b>	<b>Website</b>	
5.1	RW to add QR code to poster to scan to village website	RW
5.2	JM is responding to all who make contact via website. Residents are suffering from confusion between Neighbourhood Plan (NP) and Parish Council (PC) responsibilities and JM is forwarding many on to the PC as the queries relate to current maintenance contracts already held by PC. Suggestions were made of displaying the banner and showing presence in public places and having slips to give with information.	
5.3	LS will make contact with Bury School again asking for support in the newsletter. It was also suggested that a couple of School Governors be invited to attend a NP meeting.	LS
5.4	JM to contact The White Lion public House to ask if they mind us having a presence their one evening with information.	JM
<b>6.0</b>	<b>Newspapers</b>	
6.1	JM has written and submitted a report for the newspapers which included the drawing competition winners.	
<b>7.0</b>	<b>Local Councils and HDC</b>	

7.1	JM has contacted all and advised of the Bury Village NP and has had responses thanking him for keeping in touch.	
<b>8.0</b>	<b>Project Plan, Budget and Funding</b>	
8.1	JM asked RW to join working party who discuss budget ( I was not sure if Rachel was to form this working party or join an existing one and didn't catch who with)	RW
8.2	JM has looked at employing a consultant and advised we will need to employ one to review and advice and possibly come to the public forum. JM has viewed one called Cambridgeshire Acre who currently charge £400 per hour for services.	
8.3	JM encouraged that Forum members need to share their own ideas on what each individual wants from the plan and these need to be shared with the community.	
8.4	LS will contact Ramsey Tesco Community Champion to arrange a meeting.	LS
<b>9.0</b>	<b>AOB</b>	
9.1	LS suggested Bury Business' be contacted to ask to donate a prize for a hamper to then be used as a first prize for the completed questionnaire drawer.	
<b>10.0</b>	<b>Next Meeting</b>	
10.1	Wednesday 27 July, Bury Village Hall, Committee Room. The subsequent meeting will be on Wednesday 10 August.	
11.0	There being no more business the meeting was closed at 8.45pm.	